

## **EUCogII Coordination Council Meeting**

28.01.2010

17-20:00

Zürich

ETH

### **Minutes**

Present:

Andringa, Chrisley, Gomila, Müller, Pfeifer, Schöner, Ziemke + Beuls, Hoffmann, Gantinas, Mastroddi

Absent:

Engels, Steels (represented)

Minutes kept by: Müller

### **1. Annual Report**

(Year 1 ends Jan 31st, 2010)

Present estimates vs. budget predictions (made 2 years ago)

#### **1.1 Membership**

projected 250

actual 535 (242 new members, 13% rejection rate)

#### **1.2. Event Costs**

(On details, see attached spreadsheet.)

Members' Meetings:

- Number of people attending and (!) claiming as projected
- Travel costs lower, organization costs higher, stays longer – overall slightly higher than projected
- Costs in year one 30% lower due to only 1 members' meeting (Zurich costs mostly in year 2)

Workshops, Summer Schools:

- more sponsoring applications than expected
- applications approved (ca. 30%) within budget
- very little actually spent to date (30%)

Faculty & Student exchanges

- approved more than budget (but now new rules)
- spent within budget

Partner's Meetings etc.

- spent within budget, overall

#### **1.3 Labor Costs**

Overall as expected, but

- UKE no claim in year 1
- no specific claims from any project partner to date
- 'partner pool' yet to be allocated

#### **1.4 Overall Finances**

Overall expenses are at ca. 70% of projections, essentially due to a) only one network meeting in year 1, b) less actually spent costs for events, and c) postponed labor costs. Since labor costs will be paid later and membership and sponsoring applications are continuing to rise, we seem to be well on track to a balanced budget in the overall project. We will continue close control of current spending and review the financial situation in detail towards the end of year 2.

#### **1.5. Annual Report**

Our annual report is due now and we will need data from all partner institutions, esp. time-sheets, labor costs and deliverables for WP 1-3.

#### **1.6 Milestones**

We seem to be on track for our official milestones. Issues that we need to support until the report are:

- activity on 'challenges' (draft due now, Gomila & Müller have a rough draft)
- activity on 'state of the art'
- activity on 'education' (texts, first tutorial due in month 18)

Work needs to be done on structure, content and events in each of the groups on WP 1-3.

### **2. Future Meetings**

- Next Members' Meeting October 8&9, Palma de Mallorca. Local organiser: Toni Gomila. (Details on speakers etc. to be discussed.)
- Decision on Schöner robot training summer school postponed for the online system.
- Possible conference on 'Philosophy of AI' in 2011 discussed (Müller)
- CC meetings:
  - March 25th in Zürich (starting early)
  - October 8 or 9 in Palma

*Meeting adjourned*

*Minutes approved: 25.02.2010 (Online voting system)*